Arkansas Department of Education
Division of Elementary and Secondary Education (DESE)
Statewide Information System (SIS)
Cycle Development Timeline
School Year 2024-2025 (FY: 35)

SIS Cycle	FMS/SMS Change Requests Due Date	Cycle Due Date for FMS/SMS Testing	Cycle Due Date For Test District Release	Cycle Release Date (Legal)	Cycle Due Date (Authoritative)	Warehouse Load
1	Mon - Jul 15, 2024	Mon - Sep 02, 2024	Mon - Sep 09, 2024	Sun - Sep 15, 2024	Mon - Sep 30, 2024	Sat - Oct 05, 2024
2	Tue - Jul 30, 2024	Tue - Sep 17, 2024	Tue - Sep 24, 2024	Tue - Oct 01, 2024	Tue - Oct 15, 2024	Sat - Oct 19, 2024
3	Fri - Aug 30, 2024	Fri - Oct 18, 2024	Fri - Oct 25, 2024	Fri - Nov 01, 2024	Fri - Nov 15, 2024	Sat - Nov 23, 2024
4	Mon - Sep 30, 2024	Mon - Nov 18, 2024	Sun - Nov 24, 2024	Sun - Dec 01, 2024	Sun - Dec 15, 2024	Sat - Dec 21, 2024
5	Mon - Dec 02, 2024	Mon - Jan 20, 2025	Sat - Jan 25, 2025	Sat - Feb 01, 2025	Sat - Feb 15, 2025	Sat - Feb 22, 2025
6	Tue - Jan 28, 2025	Tue - Mar 18, 2025	Tue - Mar 25, 2025	Tue - Apr 01, 2025	Tue - Apr 15, 2025	Sat - Apr 19, 2025
7	Mon - Mar 31, 2025	Mon - May 19, 2025	Sun - May 25, 2025	Sun - Jun 01, 2025	Sun - Jun 15, 2025	Sat - Jun 21, 2025
8	Tue - May 13, 2025	Tue - Jul 01, 2025	Tue - Jul 08, 2025	Tue - Jul 15, 2025	Thu - Jul 31, 2025	Sat - Aug 09, 2025
9	Fri - Jun 13, 2025	Fri - Aug 01, 2025	Fri - Aug 08, 2025	Fri - Aug 15, 2025	Sun - Aug 31, 2025	Sat - Sep 06, 2025

Definitions:

- **Cycle Due Date**: Calendar date by which districts must submit cycle data by midnight. Authoritative date specified in SIS Handbook
- **Cycle Release Date (Legal)**: Date by which SIS cycle programs must be made available to districts. *15 calendar days to Cycle Due Date*
- **Cycle Due for Test District Release**: Date by which SIS cycle programs must be made available to test district. *7 days prior to Cycle Release Date(Legal)*
- **Cycle Due for FMS/SMS Testing**: Date by which SIS cycle programs must be made available for APSCN SMS & FMS staff for internal testing. *5 business days prior to Test District Release*
- **FMS/SMS Change Requests Due**: Date by which SIS cycle program change requests must be submitted to OIT SIS Programming Team by creating a SharePoint ticket from SMS & FMS. *35 business days prior to FMS/SMS Testing*

Stakeholders:

Office of Information Technology
Arijit Sarkar, CIO & Director, OIT
Reshmi Jose, ADE Special Advisor, SIS
Monte Harrison, ADE State Systems Administrator

Fiscal & Administrative Services (APSCN)
Carmen Jordan, ADE Assistant Director of APSCN Student Applications
Nona Comer, ADE Assistant Director of APSCN Financial Applications
* All dates are mutually agreed and acceptable